



## Safe Ministry Screening Questionnaire

For anyone aged under 18 serving as a volunteer or junior volunteer / helper.

Please Note: This is a **sensitive** document that must be stored in a confidential manner accessible only by a limited number of authorised persons.

### PERSONAL DETAILS

Surname: .....

Given Names:.....

Previous Name/s (if applicable):.....

Date of Birth: ...../...../.....

Male/Female .....

Address: .....

Phone: .....Email: .....

Do you have any health conditions that we should know about?

.....  
.....

Name of at least one Parent / Guardian .....

Parent / Guardian phone number .....

**Please circle either “YES” or “NO” for each of the following questions.**

If you answer “yes” to any of the following questions, please give details on a separate page or discuss with the Senior Pastor or the person holding an equivalent leadership role in your church.

**A ‘yes’ answer will not automatically rule an applicant out of selection.**

Please note that, if you disclose any potentially criminal actions, the church may need to report this information to the police or other relevant government authorities.

<b>For all staff and volunteers</b>	
1. Have you ever been charged with and/or convicted of a criminal offence?	Yes / No
2. To your knowledge, has there ever been any allegations made against you regarding any abuse of a child, physical abuse or sexual misconduct?	Yes / No
3. Have you had a history of alcohol abuse or substance abuse (including prescription, over-the-counter, recreational or illegal drugs)?	Yes / No

**CHURCHES YOU HAVE ATTENDED REGULARLY IN THE PAST 3 YEARS**

Name of church	Location	When (Month/Year)	Any positions held

**REFEREES**

Please provide details of two referees who are over eighteen years of age and able to give a verbal report on your character and suitability for ministry. Referees may be part of the church.

**Referee 1**

Name: ..... Phone: .....

**Referee 2**

Name: ..... Phone: .....

**CONSENT TO HOLD INFORMATION**

I consent to the information contained in this application, including any subsequent pages, to be kept by our church. I understand that this information will be kept in a confidential file and used only for screening purposes.

**DECLARATION**

I,..... sincerely declare that:

- The information I have provided in this application is true and correct to the best of my knowledge and belief.
- I understand that if I provide false or misleading information or withhold relevant information from this questionnaire, the church leadership may determine that I am unsuitable to serve in any role in the church.
- I have received a copy of the *Code of Conduct* and am willing to uphold it.

Applicant's signature: .....Date: .....

Parent / Guardian Signature

Name: .....

Signature: ..... Date: .....

Church Use Only		
Interview led by:		Date:
Parental Consent Obtained:		Date:
CCS Training Undertaken (for 16/17 y.o. in non-junior roles)	Yes / No	Date:
Senior Leadership Endorsement (1):		Date:
Entered into Safe Church Register by:		Date:
Referee Checks conducted by:		Date:
Induction led by:		Date:
<p>(1) Volunteers must be endorsed by a member of pastoral staff, Elders or Safe Church Team</p> <p>Full records of the above processes (including interview notes, referee check comments and induction content) should be kept in the relevant staff and volunteer administration file.</p>		